



Guildhall Gainsborough
Lincolnshire DN21 2NA

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This meeting will be webcast and published on the Council's website

AGENDA

Prayers will be conducted prior to the start of the meeting.
Members are welcome to attend.

Notice is hereby given that a meeting of the Council will be held in the Council Chamber, The Guildhall, on **Monday, 1st July, 2019 at 7.00 pm**, and your attendance at such meeting is hereby requested to transact the following business.

To: Members of West Lindsey District Council

1. APOLOGIES FOR ABSENCE
2. MINUTES OF THE PREVIOUS MEETING
To approve as a correct record the Minutes of the Annual Meeting of Full Council held on 20 May 2019.
(PAGES 4 - 23)
3. MEMBERS' DECLARATIONS OF INTEREST
Members may make any declarations of interest at this point and may also make them at any point during the meeting.
4. MATTERS ARISING
(PAGES 24 - 25)
5. ANNOUNCEMENTS
 - i) Chairman of Council
 - ii) Leader of the Council
 - iii) Head of Paid Service

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

6. PUBLIC QUESTION TIME

7. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 9

8. MOTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 10
"COUNCIL TAX EXEMPTIONS FOR EMPTY ALMSHOUSES.

What are Alms-houses?

Alms-houses are run by local charities. They provide self contained low cost housing. Mostly for older people who have a low income. Often elderly people with no living relatives and homeless with no income or personal wealth.

Where?

Specifically I am referring to the Bell's Alms-houses at Kingerby, which has served the parishes of Osgodby, Kingerby and Claxby since 1675 as their own social housing for those in 'need, suffering hardship or distress'. This Registered Charity (229226) has a group of trustees made up of two parish councils, the local vicar and three volunteer co-opted members.

History.

The six original Alms-houses fell into disrepair in the 1970's and 1980's. They have since been converted into 3 modern forms of accommodation. The work was fully carried out by local volunteers and as you see in the photograph a beautiful row of cottages in a tranquil setting has been established. The exceptional thing here is local volunteers have provided three one bedroom modern homes with no support or funding from West Lindsey. 3 social houses free to the district.

Now fully let under licence not a tenancy to very needy local people. Due to the fact the residents are on licence and not tenants, the trustees do not charge a rent in its legal definition. Currently the licence fee is approximately half a commercial fair rent.

The charitable scheme and the latest set of accounts are available for the council to see.

Mr. Chairman,

Based upon the brief information I have presented tonight, the history and particularly the resurrection of these modest yet prestigious housing assets in West Lindsey.

I am asking for council's approval to take this matter forward to our Corporate Policy and Resources committee for consideration of approving the exemption of council tax for Unoccupied and Unfurnished Alms-houses.

I so move.

Councillor Jeff Summers”

9. REPORTS FOR DETERMINATION

a. Making the Willoughton Neighbourhood Plan

(PAGES 26 - 30)

b. Treasury Management Annual Report 2018/2019

(PAGES 31 - 45)

c. Membership of the Licensing Committee / Regulatory Committee -
Appointment of Additional Members

(PAGES 46 - 54)

Ian Knowles
Head of Paid Service
The Guildhall
Gainsborough

Friday, 21 June 2019

Agenda Item 2

West Lindsey District Council - 20 May 2019

WEST LINDSEY DISTRICT COUNCIL

Minutes of the Meeting of Council held in the Council Chamber - The Guildhall on 20 May 2019 at 7.00 pm.

Present: Mrs Pat Mewis (Chairman)
Councillor Steve England (Vice-Chairman)

Councillor Owen Bierley	Councillor Matthew Boles
Councillor Mrs Jackie Brockway	Councillor Stephen Bunney
Councillor Liz Clews	Councillor David Cotton
Councillor Mrs Tracey Coulson	Councillor Christopher Darcel
Councillor Timothy Davies	Councillor Michael Devine
Councillor David Dobbie	Councillor Ian Fleetwood
Councillor Mrs Caralyne Grimble	Councillor Cherie Hill
Councillor Paul Howitt-Cowan	Councillor Stuart Kinch
Councillor Mrs Angela Lawrence	Councillor Mrs Jessie Milne
Councillor Mrs Cordelia McCartney	Councillor Giles McNeill
Councillor John McNeill	Councillor Keith Panter
Councillor Mrs Judy Rainsforth	Councillor Mrs Diana Rodgers
Councillor Mrs Lesley Rollings	Councillor Lewis Strange
Councillor Jeff Summers	Councillor Robert Waller
Councillor Trevor Young	

In Attendance:

Ian Knowles	Executive Director of Resources, Head of Paid Service and S151 Officer Executive
Eve Fawcett-Moralee	Director of Economic and Commercial Growth
Alan Robinson	Strategic Lead Governance and People/Monitoring Officer
Katie Coughlan	Senior Democratic & Civic Officer

Also in Attendance: Stephen Hudson, Neil Hunton and Syd Howdin – Great Limber Parish Council.

Also Present: 12 Members of the Public
1 Member of the Press

Apologies

Councillor Roger Patterson
Councillor Tom Regis
Councillor Jim Snee
Councillor Mrs Mandy Snee
Councillor Mrs Anne Welburn
Councillor Mrs Angela White

1 CHAIRMAN'S WELCOME

The Chairman of Council welcomed Members, old and new, Officers and Members of the Public to the 47th Annual Meeting of West Lindsey District Council, the start of the 2019/20 Civic Year, and the first year of a new four year term.

2 MEMBERS' DECLARATIONS OF INTEREST

Councillor David Cotton declared a personal interest in agenda item 19 (Appointment of Independent Persons for the Standards Committee) as he knew both of the applicants named within the report.

3 OUTGOING CHAIRMAN'S ANNOUNCEMENTS

Before commencing the civic proceedings for the evening, the outgoing Chairman, Mrs Pat Mewis took the opportunity to share with Council some of the highlights from and successes achieved during her year in Office.

4 TO ELECT A CHAIRMAN OF THE DISTRICT COUNCIL FOR THE 2019/20 CIVIC YEAR

It was proposed and seconded that Councillor Steve England be appointed the Chairman of Council for the civic year 2019/20.

No further nominations were made.

RESOLVED that Councillor Steve England be elected Chairman of the Council for the 2019/20 civic year.

The former Chairman of the Council then presented the Chain of Office to Councillor England and congratulated him on his appointment.

Councillor England made and signed the statutory declaration of acceptance of office and took the Chair for the remainder of the meeting.

Councillor England thanked the Council for his appointment and advised it was an honour to have been elected Chairman for the coming year. He looked forward to meeting many people from the District, from throughout Lincolnshire and beyond, and indicated he would do all he could to uphold the good name of West Lindsey in all the duties she carried out.

The Chairman moved a vote of thanks to the outgoing Chairman for her services to the Council and on a personal level for the support and guidance she had provided, and presented her with a Past Chairman's Badge.

The Leader (elect) of the Council paid tribute to the outgoing Chairman and expressed his

thanks to her, on behalf of all Members of the Council, over the last year. He also congratulated the incoming Chairman on his appointment and wished him well for the future.

Several other Members expressed their good wishes to both the incoming and outgoing Chairman.

5 TO ELECT A VICE-CHAIRMAN OF THE DISTRICT COUNCIL FOR THE 2019/20 CIVIC YEAR

It was proposed and seconded that Councillor Angela Lawrence be appointed as the Vice-Chairman of the Council.

There were no further nominations.

RESOLVED that Councillor Angela Lawrence be appointed Vice-Chairman of the Council for the 2019/20 civic year.

The Chairman of the Council congratulated Councillor Lawrence on her appointment before presenting her with the Vice Chairman's Chain and Badge of Office.

Councillor Lawrence made and signed the statutory declaration of acceptance of office.

Councillor Lawrence addressed Council and spoke of the honour and privilege of having being elected. She looked forward to supporting the Chairman in every way possible during the coming year and would strive at all times to promote and uphold the good name of West Lindsey.

The Leader of the Council congratulated Councillor Lawrence, on behalf of all Members of the Council, on her appointment and wished her well for the future.

Several other Members expressed their good wishes to the incoming Vice-Chairman.

The outgoing Chairman made a short address to Council stating it had been a delight, honour and privilege to have held the position of Chairman of West Lindsey District Council. It had been a busy and successful year, with many highlights, some of which were shared with Members.

6 CHAIRMAN'S CHAPLAIN

The former Chairman of Council moved a vote of thanks to her Chaplain, the Reverend David Swannack, for his services and support during the past year, particularly at Flag Raising Events and Church Services.

The Chairman then received the Chaplain's stole from Reverend David Swannack.

The Chairman of Council advised that his Chaplain for the year was to be the Reverend Adam Watson. The Reverend Watson was not in attendance and therefore the former Chairman formally presented the incoming Chairman with the Chaplain's stole.

RESOLVED that the Reverend Adam Watson be appointed as the Chairman's Chaplain.

7 DISTRICT COUNCIL ELECTIONS 2019

Members gave consideration to a report which set out the results of the recent District Council Elections on a ward by ward basis.

RESOLVED that the results of the District Council Elections 2019 be noted.

8 VOTE OF THANKS TO RETIRING MEMBERS

The Chairman of Council proposed a vote of thanks to all those Councillors who had either retired from office or who had not been re-elected.

The Leader (elect) seconded the vote and made a short address to Council, paying recognition to those Councillors who had retired prior to the Local elections: -

- Councillor Reg Shore who was first elected in the all-out elections of 1999 and served as Leader of the Council between 2006 and 2008 – opening the new Council building in that time.
- Pat Mewis and Bruce Allison who had both retired as district councillors for the Scotter & Blyton Ward.
- the tremendous service of Gillian Bardsley in Gainsborough North, first elected in 2003 and despite dropping off the council for a year in 2007, returning in 2008 her quite counsel and wisdom had been much valued on the benches, and she would be missed.

Council also recorded it's appreciation to those individuals who had been defeated in the Local Elections:

- Maureen Palmer (Cherry Willingham)
- David Bond (Gainsborough East)
- Richard Oaks (Gainsborough East)
- Sheila Bibb (Gainsborough North)
- Thomas Smith (Market Rasen)

Finally, and most specifically, the Leader elect paid tribute to the service to this Council of Malcolm Parish. Malcolm was first elected in 1988. And re-elected on no less than seven occasions, often topping the poll. He served in numerous roles – too many to name – throughout his time and as Chairman.

The whole of Council expressed their gratitude for Malcolm's 31 years' service.

The Leader of the Opposition also paid his own tribute to Councillor Reg Shore.

9 TO ELECT A LEADER OF THE COUNCIL

It was proposed and seconded that Councillor Giles McNeill be appointed as the Leader of the Council.

There were no further nominations

RESOLVED that Councillor Giles McNeill be elected Leader of the Council for the 2019/20 civic year.

Councillor McNeill addressed Council and expressed his thanks at having been appointed and made the following address to Council: -

"I am enormously proud to be taking on this responsibility. I know that I have a great team of councillors who will progress our ambition to build a bright future for everyone in West Lindsey.

I will work hard to build consensus, both within our Conservative Group, and with the opposition parties - the Liberal Democrats, Lincolnshire Independents, Gainsborough Independents and unaffiliated independent councillor. While I am sure that there will remain areas of disagreement, I am confident that there are many areas where we share common aspirations. On these, I hope to build a constructive working relationship.

The motto of West Lindsey District Council is 'Strive for the gain of all'.

Some years ago, as a teenager, I went to Outward Bound Ullswater. I am proud that I have an Outward Bound badge, inscribed on the back are words from a poem by that great Lincolnshire poet Tennyson:

"To strive, to seek, to find, and not to yield."

It is the final line of his poem 'Ulysses'.

As we celebrate the Mayflower 400 it reminds us that the courage of our convictions can be a powerful motivator to shape and re-shape our world.

In the last century, fifty years ago, we raced with outstretched hands - us the most fragile of creatures - to fling ourselves and our machines, on wings of fire and steel, into the vastness of space, to land on the moon.

Our ambitions today must be no less than those who undertook that challenge. By the time of the next elections to this council NASA plan to be one year away from the permanent return of mankind to the moon, in preparation for our exploration of Mars and the worlds beyond.

In fact, with tomorrow fast approaching, now is the moment to commit heart and soul, body and mind, to dream bigger and bolder than we have thus far.

The challenges we face - climate change, an ever-growing population, the

scarcity of resources, the blight of poverty on people's lives - must all be fought.

I will not yield in my efforts to seek and find solutions to the challenges we face, regardless of how insurmountable they may seem. I will strive for the gain of all without fear or favour, speaking truth to power.

Together we can achieve great things. Our ambition for West Lindsey must be limitless. Our aspiration for the people we serve unbounded by political gravity.

My hope is that my time as Leader of West Lindsey, whether it be long or short, shall be devoted to your service, the service of our whole district and its people."

Other Councillors took the opportunity to thank Councillor Summers for his leadership over previous years.

10 TO ELECT A DEPUTY LEADER OF THE COUNCIL

It was proposed and seconded that Councillor Owen Bierley be appointed as the Deputy Leader of the Council.

There were no further nominations.

RESOLVED that Councillor Owen Bierley be elected Deputy Leader of the Council for the 2017/18 civic year.

Councillor Bierley addressed Council and expressed his thanks at having being appointed.

11 MINUTES OF THE PREVIOUS MEETING

a) Minutes of Meeting held on 8 April 2019.

RESOLVED that the Minutes of the Council Meeting held on 8 April 2019 be confirmed and signed as a correct record.

12 TO AWARD THE ANNUAL TOWN / PARISH COUNCIL SHIELD

Annually the District Council awarded a shield to an outstanding parish or town Council. This usually formed part of the Annual Community Awards Ceremony, however, this year, had been made part of the Annual Council proceedings.

The Chairman announced that this year's winners were Great Limber Parish Council and read a short citation outlining the Parish's achievements before inviting Councillors Stephen Hudson, Neil Hunton and Syd Howdin to collect their award.

Representatives from Great Limber Parish Council made a short acceptance speech and expressed their gratitude and having been chosen as the winners.

Local Ward Member, and nominee Councillor Bierley expressed his personal congratulations to the winners.

13 REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS ON COMMITTEES/SUB -COMMITTEES

The Chairman presented the report which set out details of the political groups on the Council, the number of Members to be appointed to serve on each Committee and the allocation of seats on each of the Committees based on political groupings.

RESOLVED that:

- (a) the details of political groups, as set out in Appendix A of the report, be noted;
- (b) the number of Members to be appointed to serve on each committee and sub-committee be noted; and
- (c) the allocation to different political groups of seats on committees/sub-committees, as set out in Appendix B of the report be noted.

14 APPOINTMENT OF COMMITTEES

The Chairman of the Council presented the report which set out the wishes expressed by the political groups in respect of the appointment of Members to serve on each of the Council's formal Committees for the 2019/20 Civic Year.

Requests had been received that the Overview and Scrutiny be not politically balanced.

On that basis it was

RESOLVED that:

- (a) the rules relating to proportionality be suspended in relation to the Overview and Scrutiny; and
- (b) in accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups, members be appointed to serve on the Council's committees for the 2019/20 civic year as follows:

Chief Officer Employment Committee (13 Members)

Councillor Owen Bierley
Councillor Jackie Brockway
Councillor Mick Devine
Councillor Cherie Hill

Councillor Stuart Kinch
Councillor Angela Lawrence
Councillor Giles McNeill
Councillor John McNeill
Councillor Di Rodgers
Councillor Lesley Rollings
Councillor Anne Welburn
Councillor Angela White
Councillor Trevor Young

Corporate Policy and Resources Committee (13 Members)

Councillor Owen Bierley
Councillor Matthew Boles
Councillor Stephen Bunney
Councillor David Cotton
Councillor Mick Devine
Councillor Ian Fleetwood
Councillor Stuart Kinch
Councillor Giles McNeill
Councillor John McNeill
Councillor Mandy Snee
Councillor Robert Waller
Councillor Anne Welburn
Councillor Trevor Young

Governance and Audit Committee (7 Members)

Councillor Jackie Brockway
Councillor Tracey Coulson
Councillor David Dobbie
Councillor Chris Darcel
Councillor Caralyne Grimble
Councillor John McNeill
Councillor Angela White

Licensing Committee (9 Members)

Councillor David Cotton
Councillor Tim Davies
Councillor Jessie Milne
Councillor Caralyne Grimble
Councillor Paul Howitt-Cowan
Councillor Angela Lawrence
Councillor Cordelia McCartney
Councillor Judy Rainsforth
Councillor Jim Snee

Regulatory Committee (9 Members)

Councillor David Cotton
Councillor Tim Davies
Councillor Jessie Milne
Councillor Caralyne Grimble
Councillor Paul Howitt-Cowan
Councillor Angela Lawrence
Councillor Cordelia McCartney
Councillor Judy Rainsforth
Councillor Jim Snee

Planning Committee (15 Members)

Councillor Owen Bierley
Councillor Matthew Boles
Councillor David Cotton
Councillor Mick Devine
Councillor Ian Fleetwood
Councillor Cherie Hill
Councillor Paul Howitt-Cowan
Councillor Cordelia McCartney
Councillor Giles McNeill
Councillor Jessie Milne
Councillor Keith Panter
Councillor Roger Patterson
Councillor Judy Rainsforth
Councillor Robert Waller
Councillor Angela White

Prosperous Communities Committee (15 Members)

Councillor Owen Bierley
Councillor Stephen Bunney
Councillor Liz Clews
Councillor Tracey Coulson
Councillor Chris Darcel
Councillor Mick Devine
Councillor Paul Howitt-Cowan
Councillor John McNeill
Councillor Jessie Milne
Councillor Tom Regis
Councillor Jim Snee
Councillor Mandy Snee
Councillor Robert Waller
Councillor Anne Welburn

Councillor Trevor Young

Challenge and Improvement Committee (will be known as Overview and Scrutiny Committee if agreed in the Annual Constitution Review) (12 members)

Councillor David Dobbie
Councillor Caralyne Grimble
Councillor Cherie Hill
Councillor Angela Lawrence
Councillor Keith Panter
Councillor Roger Patterson
Councillor Judy Rainsforth
Councillor Diana Rodgers
Councillor Lesley Rollings
Councillor Lewis Strange
Councillor Jeff Summers
Councillor Angela White

15 APPOINTMENT OF COMMITTEE CHAIRMEN AND VICE-CHAIRMAN FOR THE 2019/2020 CIVIC YEAR

Members gave consideration to a report which sought to appoint Chairmen and Vice-Chairmen to the main Committees, as well as their normal commencement times. In presenting the report the Chairman advised that he wished to move an amendment from the Chair, namely that Councillor Cotton be the Chairman of the Standards Sub-Committee, as opposed to Councillor Welburn as stated in the report. The amendment was duly seconded.

On that basis it was **RESOLVED** that the following persons be appointed to the following positions, and that the Committees met at the times stipulated below: -

Committee	Chairman	Vice-Chairman/men	Commencement Time
Chief Officer Employment Committee	Councillor Jackie Brockway	Councillor Giles McNeill	Meetings to be convened as required
Corporate Policy and Resources Committee	Councillor Giles McNeill	Councillor Stuart Kinch	6.30 pm
Planning Committee	Councillor Ian Fleetwood	Councillor Robert Waller	6.30 pm
Governance and Audit Committee	Councillor John McNeill	Councillor Jackie Brockway	2.00 pm
Licensing			6.30 pm

Committee	Councillor Jessie Milne	Councillor Angela Lawrence	
Overview and Scrutiny Committee	Councillor Lesley Rollings	Councillor Angela White Councillor Diana Rodgers	6.30 pm
*Regulatory Committee	Councillor Jessie Milne	Councillor Angela Lawrence	6.30 pm
Prosperous Communities Committee	Councillor Owen Bierley	Councillor John McNeill Councillor Paul Howitt-Cowan	6.30 pm
Standards (Sub) Committee	Councillor Anne Welburn	Councillor David Cotton	Meetings to be convened as required

16 APPOINTMENT OF SUB-COMMITTEES, BOARDS AND OTHER BODIES (INCLUDING OUTSIDE BODIES)

The Chairman of the Council presented the report which sought to appoint Members to serve on numerous Sub-Committees, Working Groups and Outside Bodies.

The report also sought approval to suspend the rules relating to proportionality for the both the Standards Sub-Committee and the Appeals Board.

The Chairman advised that he wished to make an amendment to the report, namely Councillor Anne Welburn had been stated as the representative on the Local Crime Prevention Panel, when this should in fact read Councillor Judy Rainsforth.

The amendment was duly seconded and that basis it was

RESOLVED that: -

- (a) the Rules relating to proportionality be suspended for appointment to the Appeals Board;
- (b) the Rules relating to proportionality be suspended for appointment to the Standards Sub-Committee; and
- (c) the following appointments be confirmed: -

Joint Staff Consultative

Councillor Jackie Brockway
Councillor Jessie Milne
Councillor David Cotton
Councillor Matthew Boles
Councillor Lewis Strange (Reserve)
Councillor Owen Bierley (Reserve)
Councillor David Dobbie (Reserve)
Councillor Tim Davies (Reserve)

Appeals Board

Councillor Ian Fleetwood
Councillor Stuart Kinch
Councillor Caralyne Grimble
Councillor Angela White
Councillor Stephen Bunney
Councillor Diana Rodgers

Standards Sub-Committee

Councillor Anne Welburn
Councillor Lewis Strange
Councillor Roger Patterson
Councillor David Cotton
Councillor Mandy Snee
Councillor Diana Rodgers

Lincolnshire Show Task and Finish Group 2020

Chairman of Council
Councillor Giles McNeill
Councillor Angela Lawrence
Councillor Robert Waller
Councillor Lesley Rollings
Councillor Liz Clews
Councillor Angela White

Editorial Advisory Board

Councillor Tracey Coulson
Councillor David Dobbie
Councillor Chris Darcel
Councillor Mick Devine
Councillor Diana Rodgers

West Lindsey Community Awards Panel.

Chairman of Council

Councillor Robert Waller
Councillor David Cotton
Councillor Judy Rainsforth
Councillor Diana Rodgers

Lincolnshire Joint Strategic Planning Committee.

Councillor Giles McNeill
Councillor Ian Fleetwood
Councillor David Cotton
Councillor Owen Bierley (Reserve)

Leisure, Culture, Events & Tourism Group

Councillor Owen Bierley
Councillor Paul Howitt-Cowan
Councillor Anne Welburn
Councillor Stephen Bunney
Councillor Lesley Rollings
Councillor Tim Davies

Community Grants Panel

Councillor Owen Bierley
Councillor John McNeill
Councillor Anne Welburn
Councillor Judy Rainsforth
Councillor Liz Clews

Funding Consultative Panel

Councillor Owen Bierley
Councillor Stuart Kinch
Councillor Liz Clews
Councillor Mick Devine
Councillor Tom Regis (Reserve)
Councillor David Dobbie (Reserve)
Councillor Diana Rodgers (Reserve)

Crematorium Working Group

Councillor Giles McNeill
Councillor Mick Devine
Councillor Judy Rainsforth
Councillor Lewis Strange
Councillor Paul Howitt-Cowan
Councillor David Cotton
Councillor Jessie Milne
Councillor Stuart Kinch
Councillor Liz Clews (reserve)

Scampton Local Plan and Infrastructure Group

Councillor Owen Bierley
Councillor Roger Patterson
Leader of the Council

Community Rights Panel

Councillor Anne Welburn
Councillor Mandy Snee
Councillor Tim Davies

Transport Working Group

Chairman of Prosperous Communities Committee
Councillor Jessie Milne
Councillor Robert Waller
Councillor John McNeill
Councillor Keith Panter
Councillor Lesley Rollings
Councillor Cherie Hill

Honours Panel should it be required

- Chairman of the Council (replaced by a representative when a conflict of interest occurs) who will be the representative of their office and their **political party**
- A Member from each of the other political parties;
- An Independent Co-opted member of the Council (an existing member, chosen by the Monitoring Officer upon receipt of a nomination who has no conflict of interest)

Outside Body Representatives

Name of body	members
Age UK Lindsey	Owen Bierley 2023
Ancholme Internal Drainage Board	Jeff Summers 2023
British Trust for Conservation Volunteers (renamed The Conservation Volunteers)	Tracey Coulson 2023

	Jim Snee 2023
Central Lincs Joint Strategic Planning Committee	Giles McNeil 2023 Ian Fleetwood 2023 David Cotton 2023 Owen Bierley 202
District Councils' Network LEADER	Giles McNeill 2023 Owen Bierley (sub) 2023
District Health and Wellbeing Network	Owen Bierley 2023
East Midlands Council LEADER & DEPUTY LEADER	Giles McNeill 2023 Owen Bierley (sub) 2023
Flood & Water Management Scrutiny Cttee	Ian Fleetwood 2023 Robert Waller (sub) 2023
Gainsborough Adventure Playground Association	Matthew Boles 2023
Health Scrutiny Committee for Lincolnshire MEMBER OF SCRUTINY BUT NOT PROSPEROUS	Angela White 2023 Diana Rodgers 2023 (sub)
Healthwatch Provider Network Meeting (West Lincs) renamed YourVoice@HWL	Owen Bierley 2023 Lewis Strange 2023 Angela White 2023 Diana Rodgers 2023
Heritage Trust of Lincolnshire	Jackie Brockway 2023
Humberside International Airport Consultative Committee	Owen Bierley 2023
LGA General Assembly LEADER	Giles McNeill 2023

Lincoln Area Dial-a-Ride Management Committee	Caralyne Grimble 2023
Lincolnshire Branch of the Campaign for the Protection of Rural England	Owen Bierley 2023
Lincolnshire Forum for Agriculture and Horticulture	Lewis Strange 2023
Lincolnshire Police and Crime Panel	Anne Welburn 2023
Lincolnshire Sports Partnership	Lesley Rollings 2023
Lincolnshire Waste Partnership	Owen Bierley 2023
Lincolnshire Wolds Countryside Management Project	Angela Lawrence 2023 Tom Regis 2023
Local Crime Prevention Panel	Judy Rainsforth 2023
PATROL (CPE)	Giles McNeill 2023 Owen Bierley (sub) 2023
Pensions Committee	Jeff Summers 2023
Robin Hood Doncaster Sheffield Airport Consultative Committee	Jessie Milne 2023
Scunthorpe & Gainsborough Water Level Management Board	Jeff Summers 2023 Liz Clews 2023
SPARSE (renamed Rural Services Network)	Owen Bierley 2023
Sure Start Gainsborough Partnership Board	Matthew Boles 2023
Trustees of Charles Cooper Trust	Judy Rainsforth (to 2023) Mandy Snee (to 2023)
Trustees of Dixons Almshouses	Angela Lawrence (to 2023)
Upper Witham Internal Drainage Board	Steve England 2023
West Lincolnshire Community Safety Partnership Strategic Grp (renamed: Safer Lincolnshire Partnership – Overview & Scrutiny Board)	Angela White 2023
West Lindsey Churches Festival	Paul Howitt-Cowan 2023 Tim Davies

	2023
West Lindsey Dementia Action Alliance	Jeff Summers 2023 Chris Darcel 2023
West Lindsey Citizens' Advice Bureau Executive Committee (renamed Citizens Advice Lindsey)	Angela White 2023
Witham Third Internal Drainage Board	Steve England 2023 Ian Fleetwood 2023 Caralyne Grimble 2023
Wolds Community Transport Association Limited	Jeff Summers 2023
NEW OUTSIDE BODIES:	
Housing, Health & Care Delivery Group CHAIR OF PROSPEROUS	Owen Bierley 2023
Wellbeing Lincs Reference Group CHAIR OF PROSPEROUS	Owen Bierley 2023

Note: - All Other Appointments to Outside Body Representation remain unchanged and as set out in the report.

17 APPOINTMENT OF GOVERNANCE AND AUDIT INDEPENDENT MEMBER

The outgoing Chairman of the Governance and Audit Committee presented the report and in doing so outlined the recruitment process which had been undertaken in respect of the position.

RESOLVED that

- (a) That the person named below be re-appointed to serve as the Governance and Audit Committee Independent Person from 20 May 2019 for a period of 4 years until Annual Council 2023;

Mr Andrew Morriss

18 APPOINTMENT OF REMUNERATION PANEL MEMBERS

The outgoing Chairman of the Governance and Audit Committee presented the report and in doing so outlined the recruitment process which had been undertaken in respect of the position.

A vote of thanks to Mr David Lomas, was moved and seconded.

RESOLVED that

- (a) That the person named below be re-appointed to serve on the Remuneration Panel from 20 May 2019 for a period of 3 years until Annual Council 2022;

Mr R Quirk

- (b) That the persons named below be appointed to serve on the Remuneration Panel from 20 May 2019 for a period of 3 years until Annual Council 2022;

Mrs P Kennedy
Mr D Forbes

19 APPOINTMENT OF INDEPENDENT PERSONS FOR THE STANDARDS COMMITTEE

The outgoing Chairman of the Governance and Audit Committee presented the report and in doing so outlined the recruitment process which had been undertaken in respect of the position.

RESOLVED that:-

- (a) That the persons named below be re-appointed to serve as the Standards Independent Persons from 20 May 2019 for a period of 3 years until Annual Council 2022;

Ms Madge Marshall Brown
Mr Stephen Beard

20 ANNUAL CONSTITUTION REVIEW

The outgoing Chairman of the Governance and Audit Committee presented the first Monitoring Officer Annual Report. The report covered the traditional review of the constitution as well as changes to governance arrangements for commercial activities and data analysis of the number and nature of complaints under the code of conduct.

The majority of the constitutional changes were detailed in section 2. These included proposed changes to the Challenge and Improve Committee resulting from a recent review. Details about the review were contained in section 4.

Section 3 detailed changes to the contract procedure rules specifically relating to large procurements which were subject to European law.

Sections 6, 7 and 8 were the new sections of the report and were designed to raise awareness and provide assurance on all Governance related matters.

Making reference to page 108 of the document pack, the report proposed that the quorum of the Governance and Audit Committee be reduced, it was now being recommended this amendment not be pursued. All Members indicated their agreement to this

Having presented the report the outgoing Chairman of the Governance and Audit Committee, expressed thanks to all those Officers and Members who had served and supported the Audit Committee.

On that basis it was **RESOLVED** that: -

- a) the outcome of the annual review be noted;
- (b) the amendments detailed at Section 2 of the report and recommended by the Governance and Audit Committee be agreed by Council for immediate adoption and implementation; excluding the proposal to amend the quorum rules for the Governance and Audit Committee as detailed on page 108 of the reports pack;
- (c) the proposed amendments, raised through the review process, but which are not being progressed, detailed at Section 2.8 be agreed for non-inclusion;
- (d) the amendment made to the Contract and Procurement Procedure Rules detailed at Section 3.2 of the report as agreed by Governance and Audit Committee at its meeting on 16 April 2019 be noted;
- (e) the progress made with regards to those areas of work agreed for further development in the 2018/19 review (Section 4) and the further planned work for 2019/20 detailed at Section 5 of the report be noted;
- (f) the governance outlined in the report, in respect of managing Commercial and Economic Growth, provides assurance that the council is taking appropriate mitigating measures against the risks identified in its commercial approach and the updated position provided at Section 6 of the report be noted;
- (g) the statistical data provided within the report in respect of the number, nature and outcome of the Code of Conduct Complaints at Section 7 of the report be noted; and
- (h) the appointment information contained in Section 8 of the report, be noted.

21 C&I ANNUAL REPORT

The outgoing Chairman of the Challenge and Improvement Committee presented the report and in doing so highlighted several of the Committee's success stories over the past Civic

Year.

The outgoing Chairman placed on record his thanks to all Committee Members, for their dedication and diligence, and to Officers and his Clerk for their continued hard work and support.

RESOLVED that the Annual Report be received and noted.

The meeting concluded at 7.55 pm.

Chairman

Purpose:

To consider progress on the matters arising from previous Council meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Active/Closed	Active				
Meeting	Full Council				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black					
	Constitution Review - Future consideration	<p>Extract from mins of mtg 14/5/18</p> <p>Councillor Young advised the meeting that the Constitution did not currently permit questions and motions at the Annual Council Meeting. He was of the view that this had been the case historically and requested that this position be re-instated.</p> <p>The request was seconded but before being put to the vote the Chairman of the Governance and Audit Committee advised that he considered such an amendment would be deemed housekeeping in nature and therefore he undertook to review this and amend as appropriate.</p>	to be considered as part of the annual review. This matter was dealt with as part of the Annual Review	20/05/19	Alan Robinson

	motion on RSN	<p>Extract from mins of mtg 3/4/19: -</p> <p>I (the Leader()) second this motion and propose it goes forward to the Prosperous Communities Committee for a formal response to Government and a debate on next steps.</p> <p>Having been moved and seconded, on being put to the vote the Motion, was declared CARRIED and referred to the Prosperous Communities Committee.</p>	<p>Please can you add this report to the report management system for June's PC Cttee and prepare a report for consideration please</p> <p>added to the agenda for July's PC Cttee</p>	31/03/19	Ian Knowles
Grand Total					

Agenda Item 9a



Council
1 July 2019

Subject:	Adoption of the Willoughton Neighbourhood Plan
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Report by:	Executive Director for Economic and Commercial Growth
Contact Officer:	Nev Brown Senior Neighbourhood Planning Policy Officer nev.brown@west-lindsey.gov.uk
Purpose / Summary:	To make the Willoughton Neighbourhood Plan.

RECOMMENDATION(S): To make the Willoughton Neighbourhood Plan in accordance with the Neighbourhood Planning Regulations 2012.
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IMPLICATIONS

Legal: This work is a duty under the Localism Act 2011 and the Neighbourhood Planning Regulations 2012.

Financial: Fin Ref FIN/210/19/SL

For every completed neighbourhood plan the Council receives a grant of £20k from the Ministry for Housing, Communities and Local Government (MHCLG) to help support its neighbourhood planning role in the district.

Staffing: Internal resources in place to deal with neighbourhood planning.

Equality and Diversity including Human Rights: The Plan has been examined under the Neighbourhood Planning Regulations for any issues relating to equality and diversity.

Data Protection Implications : n/a

Climate Related Risks and Opportunities : n/a

Section 17 Crime and Disorder Considerations : n/a

Health Implications: n/a

Title and Location of any Background Papers used in the preparation of this report:

<https://www.west-lindsey.gov.uk/my-services/planning-and-building/neighbourhood-planning/all-neighbourhood-plans-in-west-lindsey/willoughton-neighbourhood-plan/>

Risk Assessment : n/a

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

X

☒

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☒

No

☐

1. Introduction

- 1.1 Following a positive referendum result held on the 6 June 2019, West Lindsey District Council is publicising its decision to make the Willoughton Neighbourhood Development Plan as part of the West Lindsey Development Plan in accordance with Regulation 19 of the Neighbourhood Planning (General) Regulations 2012.

2. Background

- 2.2 Willoughton Parish Council, as the qualifying body successfully applied for the village to be designated as a Neighbourhood Area, under the Neighbourhood Planning (General) Regulations (2012), which became effective in March 2016. Following the submission of the Willoughton Neighbourhood Development Plan to the Council, the plan was publicised on 6 August 2018 and comments were invited from the public and stakeholders.

3. Decision & Reasoning

- 3.1 West Lindsey District Council appointed an independent examiner, Mr Andrew Ashcroft, to review whether the plan met the basic conditions required by legislation and whether the plan should proceed to referendum.
- 3.2 The Examiner's Report concluded that the plan met the basic conditions, and that subject to the modifications proposed in the report, the plan should proceed to a referendum. It was agreed under West Lindsey District Council's delegated powers that the plan should proceed to referendum and, in the outcome of a successful referendum result, it should be made by Full Council.
- 3.3 A referendum was held on 6 June 2019 where 73.5% of those who voted were in favour of the plan. Paragraph 38A (4)(a) of the Planning and Compulsory Purchase Act 2004 as amended by Section 3 of The Neighbourhood Planning Act 2017 (Commencement No. 1) Regulations 2017 requires that the Council must make the neighbourhood plan if more than half of those voting have voted in favour of the plan.
- 3.4 West Lindsey District Council is not subject to this duty if the making of the plan would breach, or would otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).
- 3.5 The referendum held on 6 June 2019 met the requirements of the Localism Act 2011. It was held in the Parish of Willoughton and posed the question:

'Do you want West Lindsey District Council to use the Neighbourhood Plan for Willoughton to help it decide planning applications in the neighbourhood area'.

3.6 Greater than 50% of those who voted were in favour of the plan being used to help decide planning applications in the plan area.

3.7 The results of the referendum were:

Question: Do you want West Lindsey District Council to use the Neighbourhood Plan for Willoughton to help it decide planning applications in the neighbourhood area?		
	Votes recorded (? votes rejected)	Percentage
Number of votes cast in favour of 'yes'	50	73.5%
Number of votes cast in favour of 'no'	18	26.5%

3.8 West Lindsey District Council has assessed that the plan including its preparation does not breach, and would not otherwise be incompatible, with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).

3.9 In accordance with the Neighbourhood Planning Act 2017 (Commencement No. 1) Regulations 2017 and the Council's procedure the Willoughton Neighbourhood Development Plan is made and planning applications in the area must be considered against the Willoughton Neighbourhood Development Plan, as well as existing planning policy, such as the Central Lincolnshire Local Plan and the National Planning Policy Framework and Guidance.

4. Recommendation:

4.1 That Members formally agree to make the Willoughton Neighbourhood Plan in accordance with the Neighbourhood Planning Regulations 2012.



Council

Monday 1 July 2019

Subject: Treasury Management Annual Report 2018/19

Report by:	Executive Director of Resources
Contact Officer:	Tracey Bircumshaw Strategic Finance and Business Support Manager tracey.bircumshaw@west-lindsey.gov.uk
Purpose / Summary:	To report on Annual Treasury Management activities and prudential indicators for 2018/19 in accordance with the Local Government Act 2003

RECOMMENDATION(S):

1. Members approve the Annual Treasury Management Report and actual Prudential Indicators 2018/19.

IMPLICATIONS

Legal: This report complies with the requirement of the Local Government Act 2003.

Financial : FIN/35/20/TJB

Treasury Investment activities have generated £0.246m of investment interest at an average rate of 1.57%.

Non-Treasury investments (Investment Property acquisitions) have totalled £13.494m in 2018/19 and the full portfolio has generated £0.662m of net income (7.27% net yield) after taking direct operating expenses in to account.

Financing activities has resulted in £11m of external borrowing at a cost in year of £0.105M, £0.251m, which will be funded from additional income generated from capital investments funded by borrowing.

Staffing : None from this report

Equality and Diversity including Human Rights :

None from this report

Risk Assessment :

The Treasury Management Strategy sets our assessment of Treasury risks.

Climate Related Risks and Opportunities :

None from this Report

Title and Location of any Background Papers used in the preparation of this report:

CIPFA Code of Treasury Management Practice

CIPFA The Prudential Code

Local Government Act 2003

Located in the Finance Department, Guildhall, Gainsborough

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

x

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☐

No

x

1. Executive Summary

The Council are required to receive as a minimum the following reports;

- an annual treasury strategy in advance of the year (March 2018)
- a mid-year, (minimum), treasury update report (November 2018)
- an annual review following the end of the year describing the activity compared to the strategy, (this report)

In addition, this Corporate Policy and Resources Committee has received quarterly treasury management update reports.

The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report is, therefore, important in that respect, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by members.

This Council confirms that it has complied with the requirement under the Code to give prior scrutiny to all of the above treasury management reports by either the Governance and Audit Committee who provide scrutiny of the Treasury Management Strategy and the Corporate Policy and Resources Committee who monitor in year performance and mid-year updates. Member training on treasury management issues was undertaken during the year in order to support members' scrutiny role.

During 2018/19, the Council complied with its legislative and regulatory requirements. The key actual prudential and treasury indicators detailing the impact of capital expenditure activities during the year, with comparators, are as follows:

Prudential and treasury indicators	2017/18 Actual £000	2018/19 Budget £000	2018/19 Actual £000
Capital expenditure	6,534	30,267	21,079
Capital Financing Requirement:	4,714	29,700	23,082
Of which – Investment Properties	2,490	22,910	15,984
Gross borrowing (External)	0	24,370	11,000
Finance Lease	32	0	0
Investments			
• Longer than 1 year	3,000	3,000	3,000
• Under 1 year	12,200	9,310	11,200
• Total	15,200	12,310	14,200
Net borrowing	(15,168)	(12,060)	(3,200)

Other prudential and treasury indicators are to be found in the main body of this report. The Executive Director of Resources also confirms that borrowing was only undertaken for a capital purpose and the statutory borrowing limit, (the authorised limit), was not breached.

The financial year 2018/19 continued the challenging investment environment of previous years, namely low investment returns.

This report summarises the following:-

- Capital activity during the year;
- Impact of this activity on the Council's underlying indebtedness, (the Capital Financing Requirement);
- The actual prudential and treasury indicators;
- Overall treasury position identifying how the Council has borrowed in relation to this indebtedness, and the impact on investment balances;
- Summary of interest rate movements in the year;
- Detailed debt activity; and
- Detailed investment activity.

2. Capital Expenditure and Financing

The Council undertakes capital expenditure on long-term assets. These activities may either be:

- Financed immediately through the application of capital or revenue resources (capital receipts, capital grants, revenue contributions etc.), which has no resultant impact on the Council's borrowing need; or
- If insufficient financing is available, or a decision is taken not to apply resources, the capital expenditure will give rise to a borrowing need.

The actual capital expenditure forms one of the required prudential indicators. The table below shows the actual capital expenditure and how this was financed.

Capital and Financing	2017/18 Actual £000's	2018/19 Budget £000's	2018/19 Actual £000's
Capital expenditure	6,534	30,267	21,079
Financed in year by:			
Capital Receipts	344	150	0
Capital grants/contributions	634	1,430	1,578
Revenue	1,786	3,644	1,053
Leases	0	0	0
S106	160	0	0
Prudential Borrowing	3,610	25,043	18,448

3. The Council's overall borrowing need

The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR). This figure is a gauge of the Council's indebtedness. The CFR results from the capital activity of the Council and resources used to pay for the capital spend. It represents the 2018/19 unfinanced capital expenditure (see above table), and prior years' net or unfinanced capital expenditure which has not yet been paid for by revenue or other resources.

Part of the Council's treasury activities is to address the funding requirements for this borrowing need. Depending on the capital expenditure programme, the treasury service organises the Council's cash position to ensure that sufficient cash is available to meet the capital plans and cash flow requirements. This may be sourced through borrowing from external bodies, (such as the Government, through the Public Works Loan Board [PWLB], or the money markets), or utilising temporary cash resources within the Council.

Reducing the CFR – the Council's underlying borrowing need (CFR) is not allowed to rise indefinitely. Statutory controls are in place to ensure that capital assets are broadly charged to revenue over the life of the asset. The Council is required to make an annual revenue charge, called the Minimum Revenue Provision – MRP, to reduce the CFR. This is effectively a repayment of the borrowing need. This differs from the treasury management arrangements which ensure that cash is available to meet capital commitments. External debt can also be borrowed or repaid at any time, but this does not change the CFR.

The total CFR can also be reduced by:

- the application of additional capital financing resources, (such as unapplied capital receipts); or
- charging more than the statutory revenue charge (MRP) each year through a Voluntary Revenue Provision (VRP).

The Council's 2018/19 MRP Policy, (as required by MHCLG Guidance), was approved as part of the Treasury Management Strategy Report for 2018/19 on 6 March 2018.

In respect of Commercial Investment Properties, which are funded from borrowing, no MRP will be payable, however this will be determined on a case by case basis. Instead the Council has created a Valuation Volatility Reserve with a minimum balance of 5% of purchase price of the portfolio. This Reserve will be utilised to mitigate any loss of investment upon sale of the assets if the capital receipt does not meet the debt outstanding. This is considered a prudent approach for these specific assets.

The Council's CFR for the year is shown below, and represents a key prudential indicator. It includes leasing schemes on the balance sheet, which increase the Council's borrowing need. No borrowing is actually required against these schemes as a borrowing facility is included in the contract.

Capital Financing Requirement (CFR)	31 March 2018 Actual £000's	31 March 2019 Budget £000's	31 March 2019 Actual £000's
Opening balance	1,219	4,715	4,715
Add adjustment for the inclusion of on-balance sheet leasing arrangements and Prudential Borrowing	3,610	25,043	18,448
Less Adjustment for Non Capital Loans	0	(45)	(45)
Less MRP/Finance Lease Repayments	(114)	(199)	(36)
Closing balance	4,715	29,514	23,082
<i>Movement on CFR</i>	<i>3,496</i>	<i>24,799</i>	<i>18,367</i>

Borrowing activity is constrained by prudential indicators for gross borrowing and the CFR, and by the authorised limit.

Gross borrowing and the CFR - in order to ensure that borrowing levels are prudent over the medium term and only for a capital purpose, the Council ensures that its gross external borrowing does not, except in the short term, exceed the total of the capital financing requirement in the preceding year (2017/18) plus the estimates of any additional capital financing requirement for the current (2018/19) and next two financial years. This essentially means that the Council is not borrowing to support revenue expenditure. This indicator allowed the Council some flexibility to borrow in advance of its immediate capital needs in 2018/19. The table below highlights the Council's gross borrowing position against the CFR. The Council has complied with this prudential indicator.

	31 March 2018 Actual £000's	31 March 2019 Budget £000's	31 March 2019 Actual £000's
Prudential borrowing position	3,610	28,448	18,403
CFR	4,715	29,513	23,082

The Authorised Limit - the authorised limit is the "affordable borrowing limit" required by s3 of the Local Government Act 2003. Once this has been set, the Council does not have the power to borrow above this level. The table below demonstrates that during 2018/19 the Council has maintained gross borrowing within its authorised limit.

The Operational Boundary – the operational boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the boundary are acceptable subject to the authorised limit not being breached.

Actual financing costs as a proportion of net revenue stream - this indicator identifies the trend in the cost of capital, (borrowing and other long term obligation costs net of investment income), against the net revenue stream.

	2018/19 £000's
Authorised limit	42,202
Maximum gross borrowing position during the year	11,000
Operational boundary	23,170
Financing costs as a proportion of net revenue stream	0.68%

4. Treasury Position as at 31 March 2019

The Council's debt and investment position is organised by the treasury management service in order to ensure adequate liquidity for revenue and capital activities, security for investments and to manage risks within all treasury management activities. Procedures and controls to achieve these objectives are well established both through member reporting detailed in the summary, and through officer activity detailed in the Council's Treasury Management Practices. At the end of 2018/19 the Council's treasury, (excluding borrowing and finance leases), position was as follows:

4.1 Borrowing

TABLE 1	31 March 2018 Principal £000's	Rate/ Return	Average Life yrs	31 March 2019 Principal £000's	Average Rate/ Return	Average Life yrs
Fixed rate funding:						
-PWLB	0	0	0	11,000		
Total debt	0	0	0	11,000	2.28%	26.67
CFR	4,715		-	23,082	-	-
Over / (under) borrowing	(4,715)	-	-	(12,082)	-	-
Investments:						
	15,200	1.39%	-	14,200	1.57%	-
Total investments	15,200	1.39%	-	14,200	1.57%	-
Net debt	(15,200)	-	-	(3,200)	-	-

Under borrowing reflects Internal Borrowing from the Council's cash balances.

The maturity structure of the debt portfolio was as follows:

	31 March 2018 Actual £000's	31 March 2019 Actual £000's	%
5 years and within 10 years	0	2,500	1.70%
10 years and within 20 years	0	0	0
20 years and within 30 years	0	2,500	2.53%
30 years and within 40 years	0	0	0
40 years and within 50 years	0	6,000	2.43%

2018/19 was the first time in 2 decades that the Council has undertaken long term external borrowing as a result of a Capital Programme with significant construction schemes being funded from prudential borrowing.

All loans have been undertaken with the Public Works Loans Board at fixed rates on a maturity basis as detailed above.

Borrowing in advance of need

The Council has not borrowed more than, or in advance of its needs, purely in order to profit from the investment of the extra sums borrowed.

The Council's capital investments and their subsequent financing costs as a % of the Net Revenue Stream is detailed below along with the impact on Council Tax (all other things being equal). The indicators reflect our Borrowing Strategy, that we will only borrow where schemes are able to provide sustained support for the costs of borrowing and reflect new income generated is in excess of the cost of borrowing.

	31 March 2018 Actual	31 March 2019 Budget	31 March 2019 Actual
Ratio of Financing Costs to Net Revenue Stream	0.06%	1.39%	-.91%
Increase/(Reduction) in Council Tax	£1.96	(6.77)	(15.68)

4.2 Investments

Investment Policy – the Council's investment policy is governed by MHCLG investment guidance, which has been implemented in the annual investment strategy approved by the Council on 6 March 2018. This policy sets out the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies, supplemented by additional

market data, (such as rating outlooks, credit default swaps, bank share prices etc.).

The investment activity during the year conformed to the approved strategy, and the Council had no liquidity difficulties.

Resources – the Council’s cash balances comprise revenue and capital resources and cash flow monies. The Council’s core cash resources comprised as follows:

Balance Sheet Resources	31 March 2018 £000's	31 March 2019 £000's
General Fund Balance	3,914	3,848
Earmarked reserves	12,635	15,834
Provisions	935	1,196
Usable capital receipts	3,016	3,362
Capital Grants Unapplied	368	587
Total	20,868	24,827

Investments held by the Council

- The Council maintained an average balance of £15.975m of internally managed funds.
- The internally managed funds earned an average rate of return of 1.657%.
- The comparable performance indicator is the average 7-day LIBID rate, (*amend as appropriate*), which was 0.5071%.
- This compares with a budget assumption of £16.133m investment balances earning an average rate of 1.5%.
- Total investment income was £0.246m compared to a budget of £0.242m

Types of investments	31 March 2018 Actual £000	31 March 2019 Actual £000
Deposits with banks and building societies	6,000	6,200
Money Market Funds	1,400	8,000
Other Local Authorities	4,800	0
Property funds	3,000	3,000
TOTAL TREASURY INVESTMENTS	15,200	14,200

4.3 Non Treasury Investments

YEAR OF ACQUISITION	Commercial Property Portfolio	Sector	Total Acquisition Cost £'m
2017/18	Bradford Road, Keighley	Hotel	2.490
2018/19	43 Penistone Road, Sheffield	Leisure	2.700
2018/19	Unit 7 Drake House, Sheffield	Manufacturing	3.174
2018/19	5 Sandars Road, Gainsborough	Manufacturing	6.470
2018/19	Heaton Street, Gainsborough	Retail	1.150
	TOTAL PORTFOLIO		15.984

The investments are held on the balance sheet at their Fair Value (*the price expected to be received in current market conditions*). Their Fair Value as at 31 March 2019 for the Commercial Property Portfolio is £15.178m, effectively reflecting a reduction for the costs of purchase.

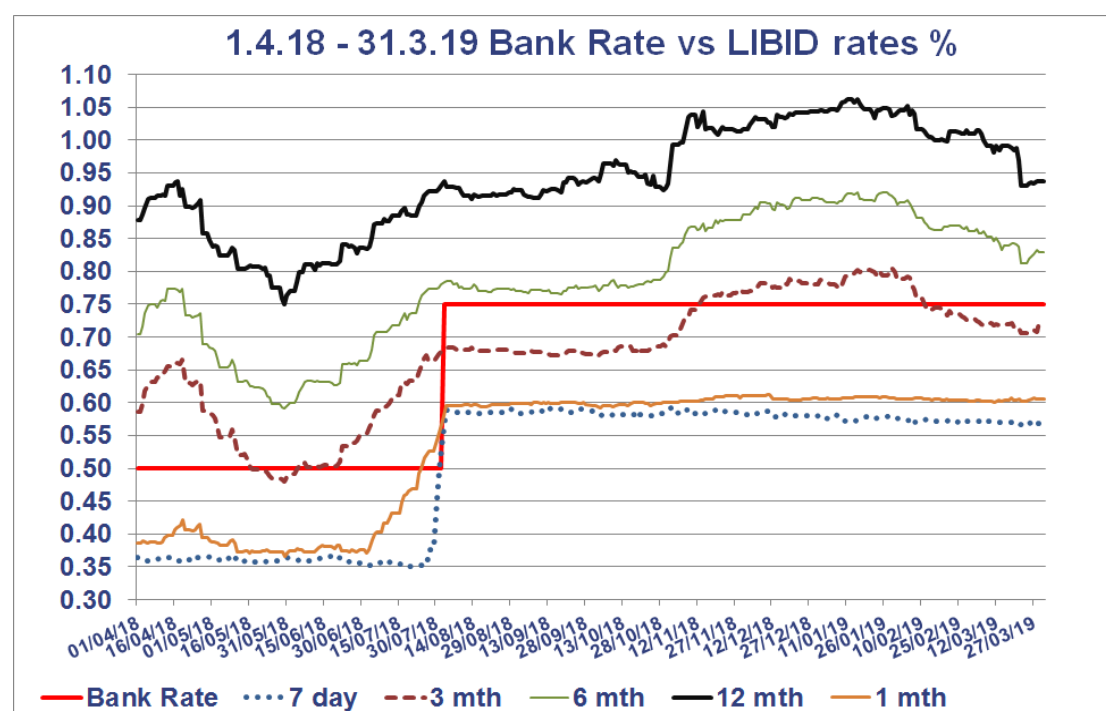
The actual net contribution to services for the year was £0.662m.

This investment portfolio is generating a gross yield of 7.27%

The Council mitigates any loss on investment by holding a Valuation Volatility Reserve at a minimum of 5% of the purchase price of properties. The balance on this reserve as at 31 March 2019 is £1.019m.

5. The strategy for 2018/19

5.1 Investment strategy and control of interest rate risk



Investment returns remained low during 2018/19. The expectation for interest rates within the treasury management strategy for 2018/19 was that Bank Rate would rise from 0.50% to 0.75%, an average 1% was used for budget purposes, to take into account our investment with the CCLA Property Fund which was achieving +4%. At the start of 2018-19, and after UK GDP growth had proved disappointingly weak in the first few months of 2018, the expectation for the timing of this increase was pushed back from May to August 2018. Investment interest rates were therefore on a gently rising trend in the first half of the year after April, in anticipation that the MPC would raise Bank Rate in August. This duly happened at the MPC meeting on 2 August 2018. During this period, investments were, therefore, kept shorter term in anticipation that rates would be higher later in the year.

It was not expected that the MPC would raise Bank Rate again during 2018-19 after August in view of the fact that the UK was entering into a time of major uncertainty with Brexit due in March 2019. Value was therefore sought by placing longer fixed term investments after 2 August where cash balances were sufficient to allow this.

Investment rates were little changed during August to October but rose sharply after the MPC meeting of 1 November was unexpectedly hawkish about their perception of building inflationary pressures, particularly from rising wages. However, weak GDP growth data after December, plus increasing concerns generated by Brexit, resulted in investment rates falling back again.

Continued uncertainty in the aftermath of the 2008 financial crisis has promoted a cautious approach whereby investments would continue to be dominated by

low counterparty risk considerations, resulting in relatively low returns compared to borrowing rates.

5.2 Borrowing strategy and control of interest rate risk

During 2018-19, the Council maintained an under-borrowed position. This meant that the capital borrowing need, (the Capital Financing Requirement), was not fully funded with external loan debt, as cash supporting the Council's reserves, balances and cash flow was used as an interim measure. This strategy is prudent as investment returns were low and minimising counterparty risk on placing investments also needed to be considered.

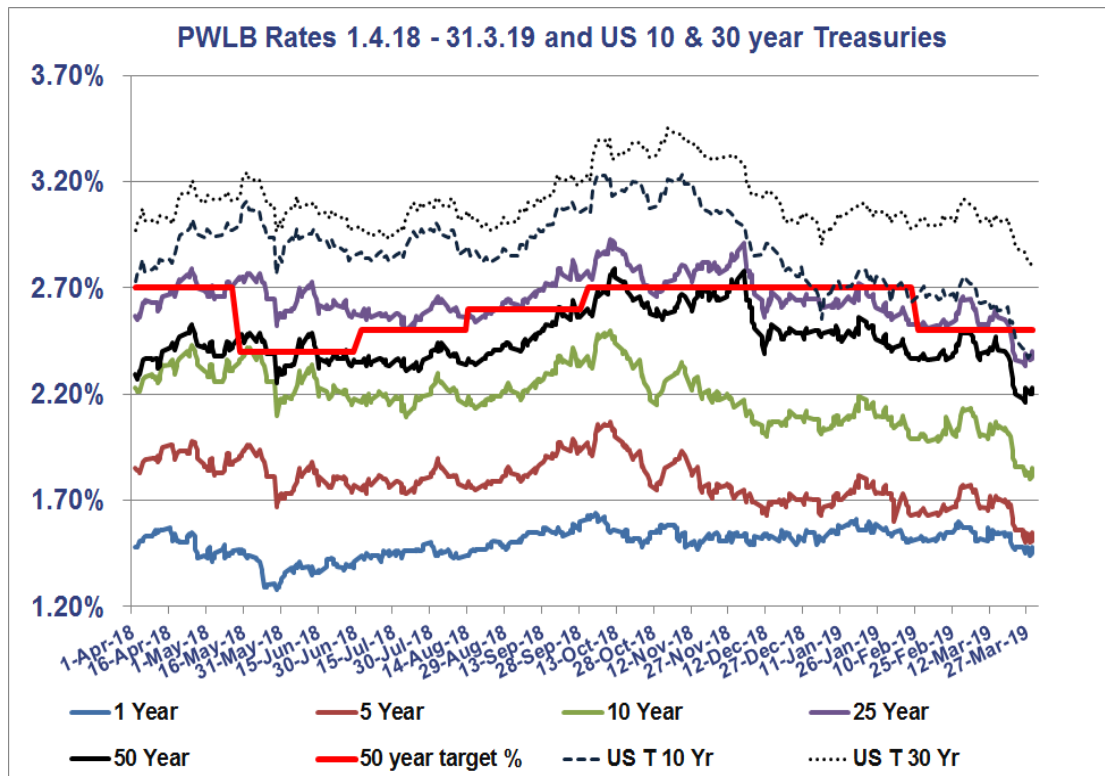
A cost of carry remained during the year on any new long-term borrowing that was not immediately used to finance capital expenditure, as it would have caused a temporary increase in cash balances; this would have incurred a revenue cost – the difference between (higher) borrowing costs and (lower) investment returns.

The policy of avoiding new borrowing by running down spare cash balances, has served well over the last few years. However, this was kept under review to avoid incurring higher borrowing costs in the future when this authority may not be able to avoid new borrowing to finance capital expenditure and/or the refinancing of maturing debt.

Against this background and the risks within the economic forecast, caution was adopted with the treasury operations. The Executive Director of Resources therefore monitored interest rates in financial markets and adopted a pragmatic strategy based upon the following principles to manage interest rate risks;

Rates have remained low during the year however have fluctuated with the Brexit issues being a factor. The Council has taken the view that rates will raise over the longer term. Borrowing has therefore been undertaken, as required for cash flow purposes and to mitigate interest rate risk over the longer term.

Link Asset Services Interest Rate View 12.2.18													
	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21
Bank Rate	0.50%	0.75%	0.75%	1.00%	1.00%	1.00%	1.00%	1.25%	1.25%	1.25%	1.50%	1.50%	1.50%
5yr PWLB Rate	1.90%	2.00%	2.10%	2.10%	2.20%	2.30%	2.30%	2.40%	2.40%	2.50%	2.50%	2.60%	2.60%
10yr PWLB Rate	2.50%	2.50%	2.60%	2.70%	2.70%	2.80%	2.80%	2.90%	3.00%	3.00%	3.10%	3.10%	3.20%
25yr PWLB Rate	2.80%	2.90%	3.00%	3.10%	3.20%	3.20%	3.30%	3.30%	3.40%	3.50%	3.50%	3.60%	3.60%
50yr PWLB Rate	2.60%	2.70%	2.80%	2.90%	3.00%	3.00%	3.10%	3.10%	3.20%	3.30%	3.30%	3.40%	3.40%



Since PWLB rates peaked during October 2018, most PWLB rates have been on a general downward trend, though longer term rates did spike upwards again during December, and, (apart from the 1 year rate), reached lows for the year at the end of March. There was a significant level of correlation between movements in US Treasury yields and UK gilt yields -which determine PWLB rates. The Fed in America increased the Fed Rate four times in 2018, making nine increases in all in this cycle, to reach 2.25% – 2.50% in December. However, it had been giving forward guidance that rates could go up to nearly 3.50%. These rate increases and guidance caused Treasury yields to also move up. However financial markets considered by December 2018, that the Fed had gone too far, and discounted its expectations of further increases. Since then, the Fed has also come round to the view that there are probably going to be no more increases in this cycle. The issue now is how many cuts in the Fed Rate there will be and how soon, in order to support economic growth in the US. But weak growth now also looks to be the outlook for China and the EU so this will mean that world growth as a whole will be weak. Treasury yields have therefore fallen sharply during 2019 and gilt yields / PWLB rates have also fallen.

6. Other Issues

International Financial Reporting Standard 9 (IFRS9) was adopted last at 1 April 2018. The Standard requires that Risk management will need to take account as prescribed in the 2018/19 Accounting Code of Practice for the valuation of investments including:

- Expected credit loss model. Whilst this has not been material for (below 1% for Money Market Funds and Investments with Banks and other Local Authorities) it has been considered for our investment with the CCLA Property Fund, where no adjustment is considered appropriate as only gains have been realised in the past 3 years. Capital loans to third parties have been affected and a loss value of £22k has been applied.
- The valuation of investments previously valued under the available for sale category e.g. equity related to the “commercialism” agenda, property funds, equity funds and similar, will be changed to **Fair Value through the Profit and Loss (FVPL)**. For WLDC this relates to our CCLA Property Fund. In year gains have been reflected within the Financing and Investment Income and Expenditure within the Comprehensive Income and Expenditure Statement.

However, following the consultation undertaken by the Ministry of Housing, Communities and Local Government, [MHCLG], on IFRS9 the Government has introduced a mandatory statutory override for local authorities to reverse out all unrealised fair value movements resulting from pooled investment funds. This will be effective from 1 April 2018. The statutory override applies for five years from this date. Local authorities are required to disclose the net impact of the unrealised fair value movements in a separate unusable reserve throughout the duration of the override in order for the Government to keep the override under review and to maintain a form of transparency. We currently hold, £0.231m therefore in an unusable reserve, reflecting in year and previous gains from our investment.

Agenda Item 9c



Council

1 July 2019

Subject: Membership of the Licensing Committee / Regulatory Committee - Appointment of Additional Members

Report by:

Monitoring Officer

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Purpose / Summary:

To appoint additional Members to the Licensing Committee (and Regulatory Committee due to Constitutional requirements) in order that the Committee meets the statutory requirements of the Licensing Act 2003, and to reaffirm the Chairman / Vice-Chairmanship, in light of having had to re-appoint to the Committee.

To re-appoint the Vice-Chairman of the Corporate Policy and Resources Committee following the resignation of Councillor Kinch from the position.

RECOMMENDATION(S):

- 1) That the number of Members to be appointed to serve on the Licensing Committee and Regulatory Committee be noted;**
- 2) That the allocation to different political groups of seats on the Licensing Committee and Regulatory Committee, as set out in Appendix 1, be noted;**

- 3) In accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups, Members detailed at Sections 3.3 and 3.4 be appointed to serve to on the Council's Licensing Committee and Regulatory Committee for the 2019/2020 civic year;**
- 4) That the Chairman and Vice-Chairmanship appointments made at Annual Council on 20 May 2019, in respect of the Licensing Committee and Regulatory Committee, be re-affirmed; and**
- 5) That Councillor Anne Welburn be appointed Vice-Chairman of the Corporate Policy and Resources Committee with immediate effect.**

IMPLICATIONS

Legal:

Appointments must be made with regard to the provisions of section 15 of the Local Government and Housing Act 1989 and the Licensing Act 2003

Financial : FIN/45/20/TJB

None from this Report

Staffing : None

(N.B.) Where there are staffing implications the report **MUST** have a HR Ref

Equality and Diversity including Human Rights :

NB: Please explain how you have considered the policy's impact on different groups (for example: young people, elderly, ethnic minorities, LGBT community, rural residents, disabled, others).

Data Protection Implications: None

Climate Related Risks and Opportunities: None

Section 17 Crime and Disorder Considerations: None

Health Implications: None

Title and Location of any Background Papers used in the preparation of this report :

*Wherever possible please provide a hyperlink to the background paper/s
If a document is confidential and not for public viewing it should not be listed.*

Risk Assessment : None

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

x

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☐

No

x

1 Background and Introduction

1.1 Council at its Annual Meeting : -

- * noted the political balance of the Committees
- * agreed the membership of the Committees; and
- * agreed the Chairmen / Vice-Chairmen of the Committees

1.2 In determining the political balance, Officers have to give due regard to the provisions of section 15 of the Local Government and Housing Act 1989 (Duty to allocate seats to political groups).

1.3 However in respect of Committees, undertaking functions granted by the Licensing Act 2003 – in this Authority’s case – “The Licensing Committee” the provisions of section 15 of the Local Government and Housing Act 1989 do not apply, rather those of the Licensing Act 2003 apply.

1.4 The Licensing Act 2003 stipulates the Committee responsible for undertaking functions granted by the Licensing Act 2003 must comprise a minimum of 10 Members.

1.5 As this Authority has also stipulated constitutionally that the Licensing Committee (bound by the Licensing Act) and the Regulatory Committee (bound by the provisions of section 15 of the Local Government and Housing Act 1989) will have identical Membership and the same Chairman and Vice-Chairman, then both rules must be applied across both Committees.

1.6 The balance agreed by Annual Council did not take account of the requirements of the Licensing Act, with only 9 Members being appointed.

1.7 Council are therefore required to note the revised amended political balance for the Licensing Committee (and Regulatory Committee); agree the membership of those two Committees including the additional members, and re-affirm the Chairman and Vice-Chairman of these Committees in light of having had to re-appoint them.

2. The Allocations

2.1 In accordance with the provisions of section 15 of the Local Government and Housing Act 1989 (Duty to allocate seats to political groups), the Council is required to give effect, so far as reasonably practicable, to the following specified principles:

- (a) that not all the seats on a Committee/Sub-Committee are allocated to the same political group;
- (b) that the majority of the seats on a Committee/Sub-Committee are allocated to a particular political group where the number of

persons belonging to that group is a majority of the authority's membership;

- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary Committees which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary Committees of that authority as is borne by the number of Members of that group to the membership of the authority;
 - (d) subject to paragraphs (a) to (c) above, that the number of seats on the Committee/Sub-Committee which are allocated to each political group bears the same proportion to the number of all the seats on that Committee/Sub-Committee as is borne by the number of members of that group to the membership of the authority.
- 2.2 Sub-par (b) above applies as there is a group with a majority of seats on the Council.
- 2.3 In order to give effect, so far as is **reasonably practicable**, to the principles specified above and in consultation with Group Leaders as required by the delegation, it has been determined that the best fit to meet the political balance rules and the Licensing Act requirements is for the: -
- **Licensing Committee and Regulatory Committee to comprise 11 Members**
- 2.4 Applying group numbers to the seats available on the Committees gives the allocation set out in Appendix 1, which is supported by the Group Leaders as the most reasonably practical in the circumstances.

3. The Membership

- 3.1 In accordance with the provision of section 16 of the Local Government and Housing Act 1989, it is the duty of the Council to make appointments to Committees in accordance with the wishes expressed by political groups following the determination under section 15 (the allocation of seats to political groups).
- 3.2 Section 3.3 and 3.4 detail the wishes expressed by the political groups in respect of the Licensing Committee and Regulatory Committee.
- 3.3 **Licensing Committee (11 Members)**

Councillor Liz Clews
Councillor David Cotton
Councillor Tim Davies
Councillor Jessie Milne
Councillor Caralyne Grimble
Councillor Paul Howitt-Cowan

Councillor Angela Lawrence
 Councillor Cordelia McCartney
 Councillor Judy Rainsforth
 Councillor Jim Snee
 Councillor Lewis Strange

3.4 **Regulatory Committee (11 Members)**

Councillor Liz Clews
 Councillor David Cotton
 Councillor Tim Davies
 Councillor Jessie Milne
 Councillor Caralyne Grimble
 Councillor Paul Howitt-Cowan
 Councillor Angela Lawrence
 Councillor Cordelia McCartney
 Councillor Judy Rainsforth
 Councillor Jim Snee
 Councillor Lewis Strange

3.5 As agreed as part of the Annual Review of the Constitution during 2017/2018, the same Members comprise both the Licensing Committee and the Regulatory Committee.

3.6 This revised Membership also now meets the statutory requirements of the Licensing Act 2003.

4 Chairman and Vice-Chairmanship - Licensing Committee and the Regulatory Committee

4.1 Council are also the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee.

4.2 In light of both the Licensing Committee and the Regulatory Committee having to be re-appointed due to the amended political balance, it would seem opportune and appropriate to re-affirm the Chairman and Vice-Chairmanship of each of these committees as detailed below.

Licensing Committee	Councillor Jessie Milne	Councillor Angela Lawrence
*Regulatory Committee	Councillor Jessie Milne	Councillor Angela Lawrence

5. Other Matters – Vice-Chairmanship of the Corporate Policy and Resources Committee.

- 5.1 As detailed above, Council are the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee.
- 5.2 Annual Council, at its meeting on 20 May 2019, appointed Councillor Stuart Kinch to the position of Vice-Chairman of the Corporate Policy and Resources Committee.
- 5.3 Since that time Councillor Kinch has advised the administration that he wishes to relinquish the role at the earliest opportunity due to family commitments.
- 5.4 Councillor Kinch will remain a member of the Committee, but Council are asked to appoint Councillor Mrs Anne Welburn to the position of Vice-Chairman of the Corporate Policy and Resources Committee.

APPENDIX 1

Political Make-up of the Council, on which calculations have been based: -

Conservative	Lib Dem	Lincs Ind	Gains Ind Group	Ind	Total
19 members	12 Members	2 Members	2 Members	1 Member	36 Members
52.78%	33.33%	5.56%	5.56%	2.78%	100%

	Cons	Lib Dem	Lincs Ind	Gains Ind Group	Ind Mbr	Total
Licensing (11)	6	4	0	1	0	11
Regulatory (11)	6	4	0	1	0	11
Total no. of seats (22)	12	8	0	2	0	22
Total no of seats as a %	54.55	36.36	0	9.09	0	100

Note the membership of the two committees above has to be identical